

### Shipping Information

#### Physical Address for FedEx, UPS, DHL, etc.:

Sun Valley Resort  
2 Sun Valley Road  
Sun Valley, ID 83353  
ATTN: Vendor Name/Group Name  
(or Guest Name for Guest Room Delivery)  
Box: \_\_\_\_ of \_\_\_\_ (# of Boxes)

#### Mailing Address for USPS:

Sun Valley Resort  
PO Box 10  
Sun Valley, ID 83353  
ATTN: Vendor Name/Group Name  
(or Guest Name for Guest Room Delivery)  
Box: \_\_\_\_ of \_\_\_\_ (# of Boxes)

### Guest Room Deliveries

If the package will be delivered to a guest room, please indicate the guest name in place of the vendor name. Please do not list the group name on the package for room delivery, however still indicate number of boxes in the shipment.

### Outgoing Freight & Packages

Preprinted labels with your account number are preferred.  
Paperwork for UPS and FedEx is available from Shipping & Receiving or Bell Service.

Outgoing shipments must be charged to a personal or corporate FedEx or UPS account or credit card.  
Freight pick up is available, Monday through Friday; pick up times vary.

Pickup Location:  
Sun Valley Resort  
2 Sun Valley Road  
Sun Valley, ID 83353

Freight pick up can be arranged through your own courier; contact Shipping & Receiving or Bell Service for this service.

If you have any questions about Sun Valley Resort Shipping & Receiving policies or procedures or tracking assistance is available through Sun Valley Shipping & Receiving (208) 622-2224.