



## \* POSITION DESCRIPTION \*

**Title:** Ethics Committee Chair

**Term & Related:** Two Years (Appointed by Board)

**Answers To:** IPA's Board of Directors

**Bylaw References  
To Position:**

The Board shall establish an Ethics Committee which shall function according to its own established rules and procedures approved by the Executive Committee of the Board. The chairperson of the Ethics Committee shall serve for a two-year (2) term.

The chairperson of each standing committee shall present a plan of work to the President and Board for approval (usually 30 days after the first Board meeting of the new fiscal year). All committee chairs and officeholders in the association agree to abide by the Approved Guidelines Regarding Representing IPA.

**General**

**Description:**

The Ethics Committee Chair also performs the following duties:

- Arranges and leads Committee meetings.
- Recruits Committee members from IPA's membership.
- Regularly attends conference call meetings of the Board and one live Board meeting at the Annual Convention and reports on the activities of the Ethics Committee and other issues relevant to ethics. Will also present a report to the membership at the annual membership meeting.
- Educates Ethics Committee members that the singular purpose of the IPA Ethics Committee is educative. The primary guide of the Ethic Committee will be the most current Ethical Principles of Psychologists and Code of Conduct of the American Psychological Association.
- Works closely with other Ethics Committee members to respond in an educational, supportive, and consultative manner to inquiries by IPA members. Inquiries are defined as questions concerning clarification and edification of ethical issues. The Ethics Committee commits to assist IPA members in making ethically-informed decisions and to clarify any ethical consequences of their decisions. Information given by the IPA Ethics Committee to an inquirer is intended solely to serve an educative function in the hope that a more ethically-based choice will be made. No adjudicative or supervisory function is intended or implied. The inquirer will be informed of relevant literature, principally the most recent edition of the APA Ethical Principles of Psychologists and Code of Conduct, and will be offered consultation on constructive and supportive levels.
- Maintains a written, anonymous record of the Ethics Committee's consults with IPA members on ethical issues.
- Encourages psychologists to consider the ethical implications of their service delivery approaches and theoretical orientations through listserv postings and other communiqués.
- Maintains a collegial relationship with the American Psychological Association Ethics Committee and strives to stay abreast of national developments of an ethical nature.

*All officers, delegates or representatives of the Association agree to abide by the Approved Guidelines Regarding Representing IPA (posted on the Leadership page of the website) when agreeing to serve in the position.*

Updated: 04/16/17